

Centennial Mental Health Center, Inc.

Job Description

Job Title: MHP I (SB94)
Reports to: County Director
Status: Exempt

Job Class: Direct Service
Grade: 6

POSITION SUMMARY

Provides community based services to delinquent youth. Acts as central contact point for delinquent youth, their parent and supervising court. Functions under the supervision of the 13th Judicial District Juvenile Services Planning Committee and Coordinator.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Establish programming for court ordered release of juveniles from detention.
2. Attend juvenile court hearings and provide all reports and release plans.
3. Supervise youth under bond and/or court ordered pre-trial services.
4. Maintain communication with schools, treatment agencies, tutors, electronic home monitoring agency and family.
5. Perform curfew checks, monitor drug tests.
6. Administer assessments-Colorado Juvenile Risk Assessment.
7. Availability to perform Jail Screening.
8. Participate in Restorative Justice Project supervision.
9. Complete Trails information for submission to Data Entry Specialist.
10. Participate in continuing education.
11. Participate in community based juvenile services agency boards.

JOB REQUIREMENTS

EDUCATION

Bachelor's degree in human services or related field.

ABILITIES, KNOWLEDGE, SKILLS

Ability to function in crisis situations, knowledge of drug/alcohol use and abuse, Colorado Children's Code and counseling techniques and theories. Ability to deal tactfully and courteously with clients, parents and the general public under varying circumstances and situations.

I have read this copy of my job description, discussed it with my supervisor, and understand my responsibilities.

Employee Signature

Date

Administrative Supervisor

Date