| | | | |
|---|---|---|---|
| **Job Title:** | Mental Health Professional 1 | **Job Class:** | Program Delivery |
| **Reports To:** | Regional Clinical Director<br>Regional Operations Director<br>Program Supervisor | **Grade:** | Grade 6 |
| **Status:** | Non-Exempt | | |

**POSITION SUMMARY**
Provides direct mental health services to a variety of individuals which may include children/adolescents, adults and geriatrics.

**CORE RESPONSIBILITIES**
- Provides mental health interventions to clients either in individual or group session
- Develops, monitors, and follow up of client case management treatment plans
- Work with psychiatrist when client is in need of medications
- Collaborates with other Centennial service providers to engage clients in care
- Coordinates clients use of additional Centennial programs and outside community resources
- Provides services in a variety of settings
- Maintain accurate and timely clinical records consistent with Center standards
- Participates in meetings and in services
- Participates in supervision sessions
- Performs other job duties as assigned

**EDUCATION**
Bachelor's degree in psychology, social work, or other human services field

**SKILLS, KNOWLEDGE, AND ABILITIES**
- Ability to work well with special populations along with maintaining appropriate boundaries
- Able to identify and nurture strengths and support client rights to make independent decisions
- Skills to serve culturally diverse populations that may have a bearing on service provision
- Effective written and verbal communication skills
- Demonstrates effective time management and the ability to multi-task
- Ability to work as a team member
- Knowledge of basic computer literacy such as e-mail communication and word processing
- Ability to travel within the Center's service area or to other locations as needed

I have read this copy of my job description, discussed it with my supervisor, and understand my responsibilities and the core competencies that are needed to complete my role.

_____ _____
Employee Signature Date Supervisor Signature Date