



**Job Title:** Mental Health Professional 2  
**Reports To:** Regional Clinical Director  
Regional Operations Director  
Program Supervisor  
**Status:** Exempt

**Job Class:** Program Delivery  
**Grade:** Grade 8

**POSITION SUMMARY**

Provides direct mental health clinical treatment to a variety of individuals which may include children/adolescents, adults and geriatric.

**CORE RESPONSIBILITIES**

- Provides evaluation/problem identification, crisis interventions, individual and/or group therapy to clients
- Develops, monitors, and follow up of client case management treatment plans
- Collaborates with other Centennial services providers to engage clients in care
- Works with psychiatrist or medical team when client is in need of medications
- Coordinates client use of additional Centennial programs and outside community resources
- Provide services in a variety of settings
- Serve on emergency rotation schedule to provide 24 hour on-call services to emergent situations
- Maintain accurate and timely clinical records consistent with Center and industry standards
- Participates in meetings and in services
- Participates in supervision sessions
- Performs other job duties as assigned

**EDUCATION**

Master's Degree in Psychology, Social Work, or other Human Services Field

**SKILLS, KNOWLEDGE, AND ABILITIES**

- Ability to work well with special populations along with maintaining appropriate boundaries
- Knowledge of methods of psychotherapy
- Able to identify and nurture strengths and support client rights to make independent decisions
- Skill to serve culturally diverse populations that may have a bearing on service provision
- Effective written and verbal communication skills
- Familiar with the DSM and diagnostic techniques.
- Demonstrates effective time management and the ability to multi-task
- Ability to work as a team member
- Knowledge of basic computer literacy such as e-mail communication and word processing
- Ability to work flexible and on-call hours, which may be required
- Ability to travel within the Center's service area or to other locations as needed

I have read this copy of my job description, discussed it with my supervisor, and understand my responsibilities and the core competencies that are needed to complete my role.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date